

**VIRGINIA: IN THE CIRCUIT COURT OF THE CITY OF NORFOLK**  
*FOURTH JUDICIAL CIRCUIT*

**COMMONWEALTH OF VIRGINIA**

v.

Docket Number:

\_\_\_\_\_  
Sex: \_\_\_\_\_ Race: \_\_\_\_\_ DOB: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Offenses: \_\_\_\_\_

**ORDER**

Today the defendant by counsel moved the Court pursuant to Code Section 19.2-165 and 19.2-185 the require the Commonwealth to pay the costs of recording the evidence presented against him and to prepare a transcript, if necessary.

The court finds that the defendant is indigent, that the district court has appointed counsel on his behalf, that the case is now scheduled to be heard in the ☐ Norfolk General District Court ☐ Norfolk Juvenile and Domestic Relations District Court on \_\_\_\_\_ at \_\_\_\_\_am/pm and that the services of a court reporter have been properly requested.

Now the Court **ORDERS** that the court reporting firm of \_\_\_\_\_ is appointed to report the district court proceedings and to prepare a transcript thereof, if necessary.

The Court also **ORDERS** that the Commonwealth pay the court reporting firm an appearance fee of \$100.00 for the first case and an appearance fee of \$50.00 for each additional case heard in that court before 12:00 p.m. that day and an appearance fee of \$100.00 for the first case and an appearance fee of \$50.00 for each additional case heard in that court after 12:00 p.m. that day, plus \$2.50 per page for the original transcript, \$0.75 per page for the first and second copies of the transcript and \$1.00 per page for additional copies of the transcript, such sums to be paid from the appropriation for criminal charges pursuant to Code Section 19.2-166.

ENTER:

\_\_\_\_\_  
JUDGE

I ask for this:

\_\_\_\_\_p.d.